

Course Unit	Administration and Management		Field of study	Management and Administration	
Bachelor in	Pharmacy		School	School of Health	
Academic Year	2022/2023	Year of study	3	Level	1-3
Type	Semestral	Semester	1	ECTS credits	5.0
Code	9549-644-3101-00-22				
Workload (hours)	135	Contact hours	T -	TP 45	PL -
			TC -	S 15	E -
			OT 7,5	O -	

T - Lectures; TP - Lectures and problem-solving; PL - Problem-solving, project or laboratory; TC - Fieldwork; S - Seminar; E - Placement; OT - Tutorial; O - Other

Name(s) of lecturer(s) Anabela Paula Seixas Goncalves Martins

Learning outcomes and competences

At the end of the course unit the learner is expected to be able to:

1. To know and to understand the organization and management of the health systems;
2. To describe the well-taken care of circuit of the health/of health well
3. To know and to understand the administration and management of the health Care Organizations, contributing for the quality of health cares.

Prerequisites

Before the course unit the learner is expected to be able to:
None

Course contents

Management of companies Organization and Management of Health Care Systems. Information Systems. Health Planning. Portuguese Health System; Health Economics. Quality in Health. Communication in Healthcare. Stock management in Health.

Course contents (extended version)

1. Management
 - 1. The company; 2. Thinking in management
2. Organization and management of health systems
 - 1. Providing care; 2. Financing of health; 3. Health Systems of OCDE Countries
3. Information Systems
 - Information Systems in Health
4. Data Protection in Health
5. Health planning
6. Health economics
 - 1. The Search and offering in health 2. Equity and inequality; 3. Costs and outcomes.
7. Quality in health.
 - 1. Continuous quality improvement. 2. Risk management3. . Patient safety.
8. Logistics in health.
 - Stock management in pharmacy
 - Distribution systems in pharmacy

Recommended reading

1. Martin, V. , & Henderson E. (2004). Gestão de unidades de saúde e de serviços sociais. Lisboa: Monitor.
2. Mezomo, J. C. (2001). Gestão da qualidade na saúde: Princípios básicos. Brasil: Manole.
3. Giraldes, M. R. (2003). Sistema de saúde versus sector privado em Portugal. Lisboa: Editorial Estampa.
4. Barros, P. P. (2009). Economia da saúde. Coimbra: Almedina.
5. Cavalinni, M. , Bisson, M. (2002). Farmácia hospitalar. Brasil. Manole

Teaching and learning methods

Theoretical exposition, group work, text analysis and discussion. Accompanied creation of themed essays, Self-guided study, based on detailed descriptions of expected results and competences.

Assessment methods

1. Alternative 1 - (Regular, Student Worker) (Final)
 - Work Discussion - 40% (Analysis and presentation of a scientific paper)
 - Intermediate Written Test - 60% (2 written proofs. The average of them both should be, at least, 8, 5 values.)
2. Alternative 2 - (Regular, Student Worker) (Final, Supplementary, Special)
 - Final Written Exam - 100% (Final exam)
3. Working student - (Student Worker) (Final)
 - Intermediate Written Test - 100% (2 written proofs. The average of them both should be, at least, 9. 5 values.)

Language of instruction

Portuguese

Electronic validation

Anabela Paula Seixas Goncalves Martins	Ana Maria Nunes Português Galvão	Maria Cristina Martins Teixeira	Adília Maria Pires da Silva Fernandes
19-03-2023	19-03-2023	03-04-2023	11-04-2023