

Course Unit	Organizational Management	Field of study	-		
Master in	Long Term Care	School	School of Health		
Academic Year	2016/2017	Year of study	1	Level	2-1
Type	Semestral	Semester	1	ECTS credits	4.0
Code	1350-478-1104-00-16				
Workload (hours)	108	Contact hours	T -	TP 25	PL -
			TC -	S 15	E -
			OT 10	O -	

T - Lectures; TP - Lectures and problem-solving; PL - Problem-solving, project or laboratory; TC - Fieldwork; S - Seminar; E - Placement; OT - Tutorial; O - Other

Name(s) of lecturer(s) Hélder Jaime Fernandes

Learning outcomes and competences

At the end of the course unit the learner is expected to be able to:

1. Promote training / information for health professionals and adapt the knowledge and expertise in Continuing Care and Hospice.
2. Know of a comprehensive and integrated philosophy of Continuing Care and Hospice;
3. Know the main types, the criteria for referral and access to RNCCI;
4. Learn to identify resource needs (physical, human, environmental, equipment, etc. .) for these units;
5. Dominate the provision of effective and appropriate ongoing care and use of different types of services;
6. Provide continuity of care according to the needs of patients / patients with regard to the ongoing management and coordinated care;
7. To train the trainees with skills for organizing the team work on Continuing Care.
8. Learning organization models, management and records of the Units and Teams

Prerequisites

Before the course unit the learner is expected to be able to:
Without preconditions

Course contents

Principles and Context of the continuum Creation of the National Network of Integrated Continued Care - RNCCI; Other Network Model of Organization Models (Europeans, Canada) Services Organization and Teamwork in Continuing Care Communication - ability to advise, treat and instruct patients and their families Organizational skills to manage information, keep records and teamwork. Quality Assessment. Principles and practical recommendations.

Course contents (extended version)

1. Principles and Context of the continuum
2. Creation of the National Network of Integrated Continued Care - RNCCI;
3. Law 101/2006
4. Model Network - Inspired by the Social Model of Health in Catalonia
5. Other Models of Organization (Europe, Canada)
6. Services Organization and Teamwork in Continuing Care
7. Communication - ability to advise, treat and instruct patients and their families
8. Organizational skills to manage information, keep records and teamwork.
9. Assessment and Continuous Improvement of Quality. Principles and practical recommendations

Recommended reading

1. Gómez-Batiste, X. (2005). Organización de servicios y programas de cuidados paliativos: bases de organización, planificación, evaluación y mejora de calidad. Madrid: Arán Ediciones.
2. ANCP- Associação Nacional de Cuidados Paliativos. Recomendações para a Organização de Serviços de Cuidados Paliativos. Disponível em: <http://www.ancp.pt> consultado 2008
3. Barbosa, A., & Neto, I. G. (Eds.). (2010). Manual de Cuidados Paliativos (2nd ed.). Lisboa: Faculdade de Medicina da Universidade de Lisboa/Centro de Bioética/Núcleo de Cuidados Paliativos.
4. Decreto-Lei n.º 281/2003 de 8 de Novembro. (2003). Ministério da Saúde.
5. Nunes, R. (Ed.). (2003). Política de Saúde. Lisboa: Universidade Portuguesa Infante D. Henrique.

Teaching and learning methods

Lecture method with the help of slides, Exercises, case studies and small group discussion Simulation, reflection Portfolio-based learning to encourage students to document their performance with a wide range of educational activities

Assessment methods

1. Written exam - (Regular, Student Worker) (Final, Supplementary, Special)
2. Group work - (Regular) (Final)

Language of instruction

Portuguese

Electronic validation

Hélder Jaime Fernandes	Ana Maria Nunes Português Galvão	Maria Helena Pimentel
16-01-2017	16-01-2017	16-01-2017