

Course Unit	Technical Portuguese		Field of study	Languages	
Bachelor in	Law for Solicitors		School	School of Public Management, Communication and Tourism	
Academic Year	2021/2022	Year of study	1	Level	1-1
Type	Semestral	Semester	2	ECTS credits	6.0
Workload (hours)			162	Contact hours	
			T	-	TP
			60	PL	-
			TC	-	S
			E	-	OT
			20	O	-
Code 9242-317-1204-00-21					

T - Lectures; TP - Lectures and problem-solving; PL - Problem-solving, project or laboratory; TC - Fieldwork; S - Seminar; E - Placement; OT - Tutorial; O - Other

Name(s) of lecturer(s) Anabela Morgado Pereira Matias

Learning outcomes and competences

- At the end of the course unit the learner is expected to be able to:
1. Distinguish different types of text such as narrative, descriptive and other models of writing
 2. Recognise linguistic structures in the different types of text
 3. Produce texts adequately that focus on a specific communicative purpose
 4. Master proficiently summary techniques and textual reduction
 5. Adapt the linguistic structures to the different levels of language
 6. Structure texts/discourses in a clear and unmistakable way
 7. Consolidate an accurate knowledge of the Portuguese grammar
 8. Acquire linguistic fluency, spelling correction and adequate lexical knowledge.

Prerequisites

Before the course unit the learner is expected to be able to:
Not applicable

Course contents

1. Spoken and written Portuguese;
2. Writing (adequacy to different writing models);
3. Specific terminologies;

Course contents (extended version)

1. Spoken and written Portuguese
 - Language and discourse
 - Communication and discursive interaction: the pragmatic discourse; the communication process
 - Portuguese syntax aspects
 - Graphical representation of the language: punctuation, accentuation, orthography
 - Morphology and lexicology
2. Writing (adequacy to different writing models)
 - Narrative text, descriptive text, argumentative text
 - Technical expression: abstract, summary, minutes, request, report, curriculum vitae
 - The Portuguese language in its oral and written forms ;
3. Specific terminologies
 - The technical and juridical language
 - Focus on the analysis of juridical texts
 - Latin expressions most commonly used in the Law area

Recommended reading

1. Cunha, C. & Cintra, L. (2015). Nova gramática do português contemporâneo. Lisboa: Edições João Sá da Costa. ISBN: 978-972-9230-67-7.
2. Estrela, E. (2021). Bem dizer bem escrever. Lisboa: Dom Quixote, Lisboa. ISBN 997-897-220-50500
3. Estrela, E., Soares, M.A. & Leitão, M.J (2010). Dicionário, Dificuldades e Subtilezas da Língua Portuguesa. Lisboa: Dom Quixote. ISBN: 9789724614526.
4. Rei, J. E. (2007). Curso de redacção II O texto. Porto: Porto Editora. ISBN: 972-0-40107-9
5. Tavares, S. D. (2015). 500 Erros mais comuns da língua portuguesa. Lisboa: A Esfera dos Livros. ISBN: 9789896267117

Teaching and learning methods

In class: - Teaching and learning methods will be based on a theoretical and practical approach. Focus will be thus given to the practice component in order to apply and solve questions on a functional order. At home: - Solving oriented exercises.

Assessment methods

1. Distributed evaluation - (Regular, Student Worker) (Final, Supplementary)
 - Intermediate Written Test - 60% (written test)
 - Practical Work - 40% (Written and oral papers on various contents of the program)
2. Final exam - (Regular, Student Worker) (Final, Supplementary, Special)
 - Final Written Exam - 100%
3. Incoming and outgoing students - (Regular, Student Worker) (Final, Supplementary)
 - Practical Work - 40% (Papers on various contents of the program)
 - Portfolio - 60% (Portfolio of student work made all along the semester.)

Language of instruction

Portuguese, with additional English support for foreign students.

Electronic validation

Anabela Morgado Pereira Matias	Susana Isabel Pinto Ferreira dos Santos Gil	Carlos Sousa Casimiro da Costa	Luisa Margarida Barata Lopes
23-03-2022	24-03-2022	25-03-2022	28-03-2022