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|---------------------------|-----------------------------------|---------------|----------------|--|-----|
| Course Unit               | Fundamentals of Management        |               | Field of study | Management   |     |
| Bachelor in               | International Business Management |               | School         | School of Technology and Management                        |     |
| Academic Year             | 2022/2023                         | Year of study | 1              | Level  | 1-1 |
| Type                      | Semestral                         | Semester      | 1              | ECTS credits   | 6.0 |
| Workload (hours)          |                                   | 162           | Contact hours  | T -    TP 50    PL -    TC -    S -    E -    OT 10    O - |     |
| Code: 8487-711-1101-00-22 |                                   |               |                |  |     |

T - Lectures; TP - Lectures and problem-solving; PL - Problem-solving, project or laboratory; TC - Fieldwork; S - Seminar; E - Placement; OT - Tutorial; O - Other

Name(s) of lecturer(s) Nuno Filipe Lopes Moutinho, Larysa Viktorivna Savosh

### Learning outcomes and competences

At the end of the course unit the learner is expected to be able to:

1. Assess the importance of business administration and its environment
2. Adapt the international business to different conditions of competition in the market
3. Understand the importance of planning functions of international business
4. Prepare the management component of a business plan
5. Understand the importance of information management and research in international business management
6. Understand the stages of planning a strategy of international business and the ability to use the methods to accomplish
7. Understand the business risk and the ability to reduce it

### Prerequisites

Before the course unit the learner is expected to be able to:  
Not applicable

### Course contents

Introduction to the fundamentals of management. History of management. Management processes. Management functions. Culture and multiculturalism.

### Course contents (extended version)

1. Introduction to the fundamentals of management
  - The scope and management development
  - The business as the subject of management
  - Organization and the natural framework
2. Management history
  - Historical evolution
  - Business schools of thought
3. Management processes
  - Types of managers
  - Management levels
4. Management functions
  - The function of planning
  - Teamwork and management solutions
  - The functions of the organization
  - The functions of leadership
  - Motivation and conflict management
  - The control function
5. Culture and multiculturalism
  - Globalization
  - Management of development

### Recommended reading

1. Derecky, H. (2016). International Management: Managing Across Borders and Cultures, Text and Cases (9th ed.). Pearson.
2. Robbins, S.P., DeCenzo, D.A., Coulter, M.A., Anderson, I. (2020). Fundamentals of Management (9th ed.). Pearson
3. Scarborough, N., & Cornwall, J. (2018). Essentials of Entrepreneurship and Small Business Management (8th ed. ). McGraw-Hill Education.
4. Schermerhorn, J.R., & Bachrach, D.G. (2020). Management (14th ed.). John Wiley & Sons.
5. Ricky Griffin (2021). Fundamentals of Management (10th ed.). Cengage Learning, Inc.

### Teaching and learning methods

Lectures combined with class discussions aiming to involve the student in the learning process. Practical application of the topics through the resolution of exercises, analysis of case studies and individual and group discussions. Promotion of tutorial sessions enabling students to develop a project that incorporates several management functions.

### Assessment methods

1. Option 1 - (Regular, Student Worker) (Final)
  - Projects - 30%
  - Presentations - 20%
  - Final Written Exam - 50%
2. Option 2 - (Regular) (Supplementary, Special)
  - Final Written Exam - 100%
3. Option 3 - (Student Worker) (Final, Supplementary, Special)
  - Final Written Exam - 100%

### Language of instruction

English

## Electronic validation

|                            |                          |                            |
|----------------------------|--------------------------|----------------------------|
| Nuno Filipe Lopes Moutinho | António Borges Fernandes | Paulo Alexandre Vara Alves |
| 13-10-2022                 | 28-10-2022               | 03-11-2022                 |