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| Course Unit | Administrative Law | Field of study | Law |
| Master in | Management - Public Management | School | School of Technology and Management |
| Academic Year | 2023/2024 | Year of study | 1 |
| Type | Semestral | Semester | 2 |
| Level | 2-1 | ECTS credits | 6.0 |
| Code | 5009-518-1203-00-23 | | |
| Workload (hours) | 162 | Contact hours | T - TP 42 PL - TC - S 3 E - OT - O - |

T - Lectures; TP - Lectures and problem-solving; PL - Problem-solving, project or laboratory; TC - Fieldwork; S - Seminar; E - Placement; OT - Tutorial; O - Other

Name(s) of lecturer(s) Paula Odete Fernandes, Paula Cristina Anta Fontes Xavier

Learning outcomes and competences

At the end of the course unit the learner is expected to be able to:

1. Organize and conduct a primary administrative procedure.
2. Organize and conduct a secondary administrative procedure, like a claim.
3. Assist a public body on its functioning.
4. Perform public functions in a sound legal manner, by applying general rules of public administrative law.

Prerequisites

Before the course unit the learner is expected to be able to:

Use the basic concepts of Law required to understand how the legal system operates.

Course contents

1. Basic notions of administrative law. 2. Public law bodies. 3. Private entities with special public competence. 4. The Portuguese administrative system. 5. The public administration activity.

Course contents (extended version)

1. Basic notions of administrative law.
 - Structural distinction between private and public law.
 - Sources of administrative law.
 - Typology of administrative law norms.
2. Public law bodies.
 - Structural features.
 - Organs.
 - Attributions and competence.
 - Organization - public services, hierarchy.
3. Private entities with special public competence.
 - Types.
 - Legal status.
4. The Portuguese administrative system.
 - Direct and indirect State administration.
 - Local administration.
 - Public enterprise sector.
5. The public administration activity.
 - Cardinal principles.
 - Administrative regulations.
 - Administrative acts.
 - Administrative contracts.

Recommended reading

1. Almeida, F. A. de M. L. Ferreira de. (2018). Direito Administrativo. Almedina.
2. Andrade, J. (2020). A Justiça Administrativa (18.ª Edição). Almedina.
3. Azevedo, P. (2020). Lições de Direito Administrativo (1.ª Edição).
4. Caupers, J. (2016). Introdução ao Direito Administrativo (12.ª Edição). Âncora Editora.
5. Gouveia, J. B. (2020). Leis do Direito Administrativo. Almedina.

Teaching and learning methods

The teaching method is based on interactive lectures and workshops. For the interactive lectures students are required to bring legal texts to class, according to a given legal texts list. For workshops, students are required to develop some research. At workshops, according to a schedule, students will regularly present their progress in research and submit it to discussion.

Assessment methods

1. Continuous assessment - Alternative A - (Regular, Student Worker) (Final, Supplementary)
 - Final Written Exam - 50%
 - Practical Work - 25%
 - Work Discussion - 25%
2. Alternative B - (Regular, Student Worker) (Special)
 - Final Written Exam - 100%

Language of instruction

Portuguese, with additional English support for foreign students.

Electronic validation

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| Paula Odete Fernandes | Joaquim Agostinho Mendes Leite | José Carlos Rufino Amaro |
| 25-02-2024 | 27-02-2024 | 02-03-2024 |