

Course Unit	Techniques of Written Expression		Field of study	Portuguese as Foreign Language	
Bachelor in	Portuguese Language and Portuguese Speaking Countries - Portuguese as a Foreign Language		School	School of Education	
Academic Year	2022/2023	Year of study	3	Level	1-3
Type	Semestral	Semester	1	ECTS credits	7.0
Code			9992-543-3104-00-22		
Workload (hours)	189	Contact hours	T -	TP 63	PL -
			TC -	S -	E -
			OT 18	O -	

T - Lectures; TP - Lectures and problem-solving; PL - Problem-solving, project or laboratory; TC - Fieldwork; S - Seminar; E - Placement; OT - Tutorial; O - Other

Name(s) of lecturer(s) Carla Sofia Lima Barreira Araujo

Learning outcomes and competences

At the end of the course unit the learner is expected to be able to:

1. Know the theoretical framework of textual linguistics, dominating and using its proper language with accuracy
2. Read linguistic and structurally complex texts with ease
3. Understand long and complex texts (literary and non-literary) distinguishing different styles
4. Understand specialized articles in various scientific and professional areas, and long technical instructions
5. Produce texts in a fluent and appropriate style, respecting the defining characteristics of different textual models
6. Prepare summaries and reviews of literary texts and of scientific/technical nature
7. Write, in a correct and appropriate language that meets the communicative intention, different types of texts (letters, communications, reports, articles, essays) in digital and analogue support
8. Systematize knowledge about the functioning of the language from usage scenarios

Prerequisites

Before the course unit the learner is expected to be able to:
Without application.

Course contents

1. The text (text and textuality); 2. The writing process; 3. Models and text types.

Course contents (extended version)

1. The text (text and textuality)
 - Author and textual author - reading contracts
 - Co-text and context
 - Syntactic units of text (sentence and paragraph) / textual macrostructure
 - Mechanisms of cohesion and coherence
 - Thematic progression and thematic groups; isotopy
 - Presupposition, implicature and inference
 - Intertext and intertextuality; paratext; hypertext
2. The writing process
 - Discursive situation (communicative intent, encyclopedic knowledge)
 - Text style and quality
 - Stages of the writing process: planning; textualization; proofreading and editing
 - Writing and cyberwriting
3. Models and text types
 - Text types, text strings and configuration
 - Summary and recension
 - Text types
 - Argumentative text
 - Academic texts (dissertation, internship report)
 - Administrative texts (letter, email, minutes, regulation, application, curriculum vitae)
 - Journalistic texts

Recommended reading

1. Cassany, D. (2007). Oficina de textos. Compreensão leitora e expressão escrita em todas as disciplinas e profissões. Porto Alegre. Artemed.
2. Moraes, M. F. A. (2011). Marcadores de estruturação textual. Elementos para a descrição do papel dos marcadores discursivos no processamento cognitivo do texto. Vila Real. CEL / UTAD.
3. Raposo, E. B. P. ; Nascimento, M. F. B. ; Mota, M. A. C. ; Seguro, L. & Mendes, A. (2013; 2020). Gramática do português. (3 volumes) Lisboa. Fundação Calouste Gulbenkian.
4. Rio-Torto, G. ; Rodrigues, A. S. ; Pereira, I. ; Pereira, R. & Ribeiro, S. (2016). Gramática derivacional do português. 2.ª ed. Coimbra. Imprensa da Universidade de Coimbra.
5. Silva, P. N. (2012). Tipologias textuais. Como classificar textos e sequências. Coimbra. Almedina.

Teaching and learning methods

Theoretical and practical sessions; research, analysis and discussion of texts, constructed according to different discursive modes of organization, as well as bibliographic reference sources; classes in workshop format, with moments of writing in large and small group and individual writing; tutorials guidelines - individualized monitoring of work of understanding and textual production.

Assessment methods

1. Continuous evaluation - (Regular, Student Worker) (Final)
 - Intermediate Written Test - 50%
 - Portfolio - 50%
2. Exam - (Regular, Student Worker) (Supplementary, Special)
 - Final Written Exam - 100%

Language of instruction

Portuguese

Electronic validation			
Carla Sofia Lima Barreira Araujo	Carla Alexandra F. Espírito Santo Guerreiro	Alexandra Filipa Soares Rodrigues	Carlos Manuel Costa Teixeira
07-12-2022	23-12-2022	23-12-2022	05-01-2023