

Course Unit	Option - Educational Management and Learning Organizations		Field of study	Educational Sciences														
Master in	Information and Communication Technologies- Education and Training		School	School of Education														
Academic Year	2022/2023	Year of study	1	Level	2-1													
Type	Semestral	Semester	2	ECTS credits	5.0													
Code			1083-622-1202-01-22															
Workload (hours)	135	Contact hours	T	15	TP	5	PL	-	TC	-	S	7	E	-	OT	18	O	-

T - Lectures; TP - Lectures and problem-solving; PL - Problem-solving, project or laboratory; TC - Fieldwork; S - Seminar; E - Placement; OT - Tutorial; O - Other

Name(s) of lecturer(s) Sofia Marisa Alves Bergano

#### Learning outcomes and competences

At the end of the course unit the learner is expected to be able to:

1. Describe the main organizational theories
2. Characterize the organizational and functional model of learning organizations and their relationship with new technologies
3. Reflecting on the transformation of the school as a learning organization
4. Analyze the models and techniques of organizational assessment

#### Prerequisites

Before the course unit the learner is expected to be able to:  
Not applicable

#### Course contents

-1. General Ideas about organizations 2. Organization of knowledge at organizations 3. Learning organization: characteristics of the learning organization 4. Assessing organizations. models 5. Assessing organizations. techniques

#### Course contents (extended version)

1. General Ideas about organizations
  - Concepts, components, types of organizations
  - Process and organizational development
  - Management theories and sociological theories of organizations
  - Models, metaphors and organizational images
2. Organization of knowledge at organizations
  - Structural organization and functional sets of organizations
  - Bureaucracy versus professional work
  - Organizational culture based on bureaucratic power versus organizational climate and culture
  - The organizational intelligence and organizational Metaknowledge
3. Learning organization: Characteristics of the learning organization
  - Working together, evaluation and negotiation, evaluation, monitoring, discussion and redrafting
  - Circulation of information in a process open to interaction and criticism.
4. Assessing organizations. Models
  - Stufflebean's model (CIPP)
  - Stake's model
  - Sanders and Davidson's model
  - Inspection focused models
5. Assessing organizations. Techniques
  - Collection of information (standardized indicators, contextually defined indicators)
  - Setting and using the analytical criteria
  - Critical analysis of results
  - Improvement plans

#### Recommended reading

1. Blatchford, R. , & Clark, R. (Eds. ). (2016). Self-Improving Schools: The Journey to Excellence. John Catt Educational Ltd.
2. Ehren, M. (Eds. ) (2016). Methods and Modalities of Effective School Inspections (Accountability and Educational Improvement). Springer Science+Business Media, LLC.
3. Hallinan, M. (2014). The social Organization of schools. New conceptualizations of the learning Process. Springer Science+Business Media, LLC.
4. Harris, E. (2015). How Schools Succeed: Context, Culture, and Strategic Leadership (2nd Edition). Rowman & Littlefield
5. Lima, L. (2011). Administração escolar: estudos. Coleção Educação e Formação, n.º 1. Porto Editora.

#### Teaching and learning methods

Oral presentation, discussion/debate, presentation of conceptual schemes that allow problematizing relevant educational topics; working group.

#### Assessment methods

1. Continuous evaluation - (Regular, Student Worker) (Final)
  - Intermediate Written Test - 60% (Written evidence control (summative), individual, on the content of subjects taught)
  - Development Topics - 40% (Group work, presented individually.)
2. Exam Evaluation - (Regular, Student Worker) (Supplementary, Special)
  - Final Written Exam - 100% (The subject matter of this review will focus on assessing the mastery of the syllabus)

#### Language of instruction

Portuguese, with additional English support for foreign students.

## Electronic validation

Sofia Marisa Alves Bergano	Maria do Céu Ribeiro	Manuel Florindo Alves Meirinhos	Carlos Manuel Costa Teixeira
20-12-2022	20-12-2022	02-01-2023	02-01-2023