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| Course Unit | Management | Field of study | Nursing |
| Master in | Medical-Surgical Nursing caring for the person in critical stage | School | School of Health |
| Academic Year | 2023/2024 | Year of study | 1 |
| Type | Semestral | Semester | 1 |
| Workload (hours) | 81 | Contact hours | T - TP 15 PL - TC - S 5 E - OT - O - |
| Level | 2-1 | ECTS credits | 3.0 |
| Code | 5064-762-1105-00-23 | | |

T - Lectures; TP - Lectures and problem-solving; PL - Problem-solving, project or laboratory; TC - Fieldwork; S - Seminar; E - Placement; OT - Tutorial; O - Other

Name(s) of lecturer(s) Eugénia Maria Garcia Jorge Anes

Learning outcomes and competences

At the end of the course unit the learner is expected to be able to:

1. Manage and lead in an effective and efficient units / health services.
2. Take responsibility for the management and leadership of general nursing care and specialized.
3. Promote continuous improvement of the quality of nursing care.
4. Being pomotor agent of change.

Prerequisites

Before the course unit the learner is expected to be able to:
No applicable

Course contents

Management and leadership. Health organizations. Human resource management in nursing. Management of material resources. Information systems in healthcare organizations. Quality Management. Responsibility in health / nursing. Health planning

Course contents (extended version)

1. Management and leadership
 - Administration
 - Leader and Chief
 - Human Relations and Conflict Management
2. Health organizations
 - SPA, EPE, USF, ACES, ULS, REDES C. C. , S. Mental
 - Decentralization of health care
3. Human resource management in nursing
 - Management Models
 - Endowment safe in nursing
4. Management of material resources
 - The provisioning
 - Models of stock management
5. Information systems in healthcare organizations
 - Information systems and networks
 - Decision support systems
6. Quality Management
 - Indicators of structure, process and outcome
 - Processes of continuous quality improvement
 - Quality standards of nursing care - OE
7. Responsibility in health / nursing
8. Health planning
 - Health planning concepts
 - Objectives of planning
 - Levels of Planning Normative. Strategic. Tactical. Operational

Recommended reading

1. Tappen, R. M. (2005). Liderança e Administração em enfermagem: conceitos e prática. 4ª Ed. Loures: Lusociência.
2. Rego, G. & Nunes, R. (2010). Gestão da Saúde. Lisboa: Prata & Rodrigues.
3. Mezomo, J. (2001). Gestão da qualidade na saúde. Manole. S. Paulo.
4. DR-Regulamento n.º 533/2014. NORMA PARA O CÁLCULO DE DOTAÇÕES SEGURAS DOS CUIDADOS DE ENFERMAGEM. Diário da República, 2.ª série, N.º 233, 2 de dezembro de 2014. 30247-30254
5. Sherman, F. , Goodman, A. C. & Miron, S. (2013). The economics of health and health care. Boston: Pearson

Teaching and learning methods

Theoretical classes, group dynamics and the analysis and discussion of texts. Realization accompanied by works according to the thematic focus specific. Self-directed study based on detailed description of learning outcomes and competencies

Assessment methods

1. Normal avaliationn - (Regular, Student Worker) (Final)
 - Practical Work - 70% (written work with oral presentation)
 - Intermediate Written Test - 30% (Test)
2. Exam - (Regular, Student Worker) (Supplementary, Special)
 - Final Written Exam - 100% (Exam of overall assessment)

Language of instruction

Portuguese

Electronic validation

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|---------------------------------|----------------------------------|------------------------|---------------------------------------|
| Eugénia Maria Garcia Jorge Anes | Matilde Delmina da Silva Martins | Hélder Jaime Fernandes | Adília Maria Pires da Silva Fernandes |
| 26-11-2023 | 11-12-2023 | 11-12-2023 | 11-12-2023 |