

Course Unit	Observation and Intervention in a Professional Environment	Field of study	-
Bachelor in	Languages for International Relations	School	School of Education
Academic Year	2022/2023	Year of study	3
Type	Semestral	Semester	2
Level	1-3	ECTS credits	21.0
Code	8374-767-3201-00-22		
Workload (hours)	567	Contact hours	T - TP 27 PL - TC - S - E 225 OT 18 O -

T - Lectures; TP - Lectures and problem-solving; PL - Problem-solving, project or laboratory; TC - Fieldwork; S - Seminar; E - Placement; OT - Tutorial; O - Other

Name(s) of lecturer(s) Carla Sofia Lima Barreira Araujo, Elisabete Rosário Mendes Silva, Pedro Alexandre Oliveira Couceiro

Learning outcomes and competences

- At the end of the course unit the learner is expected to be able to:
1. Get to know institutions/organizations and their workflow, their strategy, and their mission
 2. Adapt to diverse contexts of communication in the institutions
 3. Develop knowledge / skills of institutional practice bearing in mind his/her professional and personal growth
 4. Develop habits of solving problems in the institutional framework
 5. Designing research projects appropriate to the host institution
 6. Apply research methodologies

Prerequisites

Before the course unit the learner is expected to be able to:
Have followed all the procedures described in the Regulation of Attendance and Evaluation in force

Course contents

1. Host institution observation
2. Potential for intervention at the host institution
3. Development of research projects
4. Development of reports

Course contents (extended version)

1. Host institutions observation
 - Features and institutional mission
2. Potential for intervention at the host institution
 - Plan of activities
3. Development of research projects
 - Identification of research projects
 - Methodology
 - Results
4. Development of reports
 - Rules and formal aspects

Recommended reading

1. Azevedo, C. A. M. & Azevedo, A. G. (2000). Metodologia Científica: contributos práticos para a elaboração de trabalhos académicos. Almedina.
2. Bell, J. (2010). Como realizar um projecto de investigação. Gradiva.
3. Quivy, R. & Campenhoudt, V. (2008). Manual de Investigação em Ciências Sociais. Gradiva.
4. Sousa, M. J. & Baptista, C. S. (2011). Como fazer Investigação, Dissertações, teses e Relatórios segundo Bolonha. Pactor.

Teaching and learning methods

They depend on the mission and function of the host institution/organization

Assessment methods

- Continuous assessment - (Regular, Student Worker) (Final)
 - Reports and Guides - 85% (Report - 45% Qualitative evaluation from institution - 30% Tutorial sessions - 10%)
 - Presentations - 15% (Presentation and public defense of the final report.)

Language of instruction

Portuguese

Electronic validation

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07-12-2022	08-12-2022	08-12-2022	02-01-2023